

FACILITY MAP



CLOVIS
VETERANS
MEMORIAL DISTRICT



FOR MORE INFORMATION, VISIT US AT CVMDISTRICT.CA.GOV OR CALL 559-299-0471



CLOVIS VETERANS MEMORIAL DISTRICT

FACILITY PRICING

MONDAY - FRIDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom Seating</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rate</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$3,200	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,150	\$1,000
Auditorium	-		5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,300	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,300	\$750
Independence A	2178	104	13	76	19	144	40	\$800	\$500
*Independence B	2387	120	15	80	20	162	48	\$800	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$800	\$500
*Freedom	2145	96	12	72	20	150	44	\$550	\$500
*Veterans A	1268	64	8	56	14	90	32	\$500	\$300
Veterans B	1268	64	8	52	13	90	32	\$500	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$425	\$300
Patriots A	722	32	4	32	8	40	20	\$300	\$200
Patriots B	722	32	4	32	8	40	20	\$300	\$200
Room 1	646	32	4	32	8	40	20	\$300	\$200
Room 2	418	16	2	16	4	20	12	\$200	\$100

SATURDAY & SUNDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rates</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$4,250	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,900	\$1,000
Auditorium			5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,700	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,700	\$750
Independence A	2178	104	13	76	19	144	40	\$1,000	\$500
*Independence B	2387	120	15	80	20	162	48	\$1,000	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$1,000	\$500
*Freedom	2145	96	12	72	20	150	44	\$750	\$500
*Veterans A	1268	64	8	56	14	90	32	\$650	\$300
Veterans B	1268	64	8	52	13	90	32	\$650	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$550	\$300
Patriots A	722	32	4	32	8	40	20	\$350	\$200
Patriots B	722	32	4	32	8	40	20	\$350	\$200
Room 1	646	32	4	32	8	40	20	\$350	\$200
Room 2	418	16	2	16	4	20	12	\$250	\$100

*KITCHEN RENTAL:

Veterans/Freedom: \$150

Ballroom/Independence: \$200 DEPOSIT FOR KITCHEN ONLY: \$150 for any kitchen

20% Down Payment Due within 72hours of booking

Updated 7.2023



Additional Rental Items

Dance Floor

-Room 1 or Room 2	<i>not permitted</i>
-Patriots, Veterans A or B	12' x 12' \$180 _____
-Freedom, Indep A or B, Vet A/B	16' x 16' \$320 _____
-Independence A/B, Liberty	20' x 20' \$500 _____
-Ballroom, Liberty Ballroom	24' x 24' \$720 _____

Stage (4' x 8' section)	\$50 each _____
White Board	\$10 each _____
Portable Bar	\$150 each _____
Easels	\$ 5 each _____
Portable Partition	\$ 25 each _____

Uplighting	\$25 _____
Pipe & Drape	12' x 10' \$75 _____
	16' x 10' \$85 _____
White Fencing	120' x 4' \$375 _____

Screen/Projector

Drop Down Projector & Screen (Cost per screen & projector)	\$200 _____
Availability per room:	
4- Liberty Ballroom (12,000 laser projector)	
2- Ballroom, Independence A/B, Veterans A/B (8,000 laser projector)	
1- Independence A or B, Veterans A or B, Freedom (8,000 laser projector)	
Portable Projector & Drop Down Screen (2,500 lumens)	\$100 _____
Available in the Patriots A/B, Room 1 or Room 2	

Audio Package

Includes:

Podium
Wired Microphone
Wireless Microphone
Audio System
Pandora (Classical
Music)

Patriots A or B, Room 1 or Room 2	\$100 _____
Patriots A/B, Veterans A or B, Freedom	\$150 _____
Independence A or B, Vet A/B	\$200 _____
Indep A/B, Liberty	\$250 _____
Ballroom	\$300 _____
Liberty Ballroom	\$350 _____
Deposit (per room)	\$200 _____
Mobile 8 (Set up 7 wired mics & 1 wireless mic)	\$150 _____
Spider Box (Includes 30' or 50' cords & adapter/splitter)	\$50 _____
Deposit	\$100 _____
A/V Tech (optional)	\$250 _____

Extra Tables

Rectangle 8' x 30"	\$10 _____
Rectangle 8' x 18"	\$10 _____
Cocktail (24" or 30")	\$10 _____
Rectangle 4' x 18"	\$10 _____
Outside Cooking Table- 6ft	\$10 _____

Security

Per Guard (5 hr.)	\$175 _____
<u>With</u> alcohol: 1 guard per 75 guests	
<u>Without</u> alcohol: 1 guard per 150 guests	
(When guest count is over 300 people)	



CLEAN UP REQUIREMENTS

ALL items must be completed prior to sign out with Operations Team.

****Failure to sign-out will constitute the facility deposit to be withheld from the client's refund****

ROOM:

- ☐ **CLEAN UP SPILLS**
- ☐ **PLACE TRASH IN TRASH CANS (IF FULL CALL OPERATIONS)**
- ☐ **REMOVE ALL ITEMS THAT WERE BROUGHT IN.**

KITCHEN- *if applicable:*

WIPE DOWN:

- ☐ **CARTS**
- ☐ **COUNTERS**
- ☐ **SINKS** (Do not pour anything down the drains, such as but not limited to coffee grounds, oil and food.)
- ☐ **STOVES INSIDE & OUTSIDE**
- ☐ **REFRIGERATOR INSIDE & OUTSIDE**
- ☐ **SWEEP/MOP KITCHEN FLOOR** (Broom, mop, bucket & dust pan are provided.)

QUESTIONS/ CONCERNS?

Call Operations Staff @ (559) 299-0471 PRESS 1

CONTACT OPERATIONS FOR CLEANING SUPPLIES



LIABILITY INSURANCE INFORMATION

NEW REQUIREMENTS EFFECTIVE IMMEDIATELY

Clients are required to provide liability insurance naming the Clovis Veterans Memorial District as **additionally insured**. Events in the ***interior*** of the facility are required to provide coverage in the amount of **1 million dollars** per occurrence and **2 million dollars aggregate**. Events in the ***exterior*** of the facility, which includes anything on property and outside of the doors, are required to provide coverage in the amount **2 million dollars**, per occurrence, with **4 million dollars aggregate**.

The insurance certificate must be delivered to the District Office no later than THIRTY (30) days prior to the event.

Failure to provide the necessary and required liability insurance coverage will result in cancellation of the building use permit.

IF SELLING ALCOHOL:

You must go to the City of Clovis for the following permits:

- Daily On Sale License

Clovis Veterans Memorial District
808 4th Street Clovis, CA 93612
Fax #: 559.299.2151 or
Reservations@cvmdistrict.ca.gov