



CLOVIS  
VETERANS  
MEMORIAL DISTRICT

## MEMORIAL AUDITORIUM RENTAL

Capacity: 350 guests

**Rental Rate:** \$1,500 / 3 hour rental

**Audio/Visual Technician Fees:** \$750

**Refundable Deposit:** \$500

**Additional Hourly Facility Rental Rate:** \$500 per hour

**Includes the following:**

- 4 Lavalier Microphones
- 4 Wireless Microphones
  - OR 8 wireless microphones only if no Lavalier Packs are used
- 12' x 21' LED Wall
- Audio
- Podium
- 2 Preset Lighting Designs

**Live Stream Feed Available** (1 Additional Technician Required)

*Includes the following:*

- Live stream to: Zoom, Teams, Facebook, or YouTube
- Recording of Broadcast
- 4 fixed Cameras
- Roaming Camera (1 Additional Technician Required)

**Rental Rate:** \$550

**Technician Fees:** \$375

**2 District Technicians Required Per Policy.**

**Note for Technician Fees:** Additional Fees may be required and agreed upon with the Technician prior to the event and all fees are due 30 days in advance or upon receipt. Additional Audio/Visual Technicians are \$75 per hour, per technician with 4 hours minimum per technician.

No food or drinks are allowed in the Auditorium at any time.



# NORTH LOBBY GUIDELINES

*The following guidelines pertain to the use of the North Lobby:*

## Primary Uses:

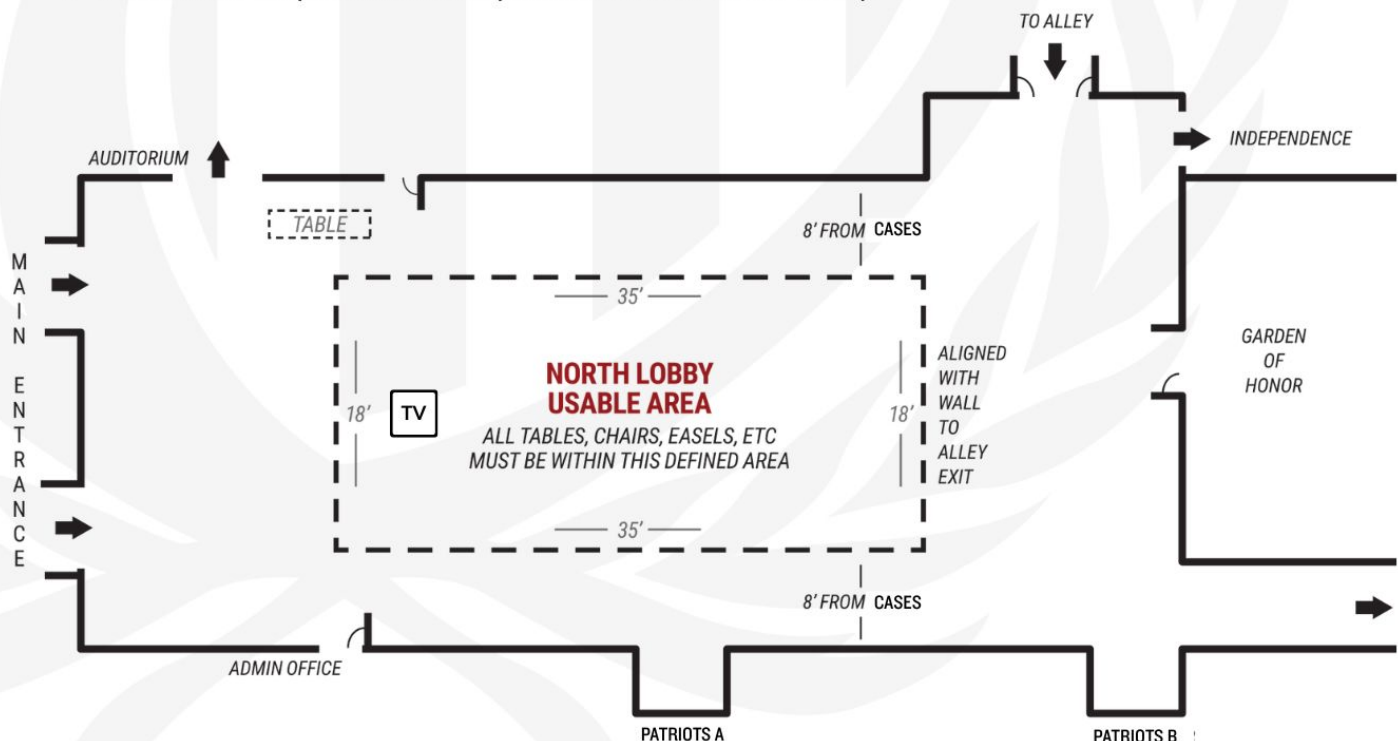
- 1. Break Area for Auditorium Clients:** The North Lobby serves as a break area for clients renting the Auditorium.
  - Snacks and non-alcoholic beverages are permitted.
  - Alcohol is strictly prohibited.
- 2. Registration Area for Other Room Rentals:** When the Auditorium is not rented, the North Lobby may be used in conjunction with the rental of other rooms (e.g., Veterans A/B or larger) for guest registration.

## Restrictions:

- 3. Furniture Setup:**
  - A maximum of 6 tables (any combination of banquet or cocktail tables) and up to 10 chairs are allowed.
  - Facility staff will handle the setup of these items.
  - All tables and chairs must be within the defined area, no exceptions.
- 4. Decorations and Signage:**
  - No drapery is permitted in the center section of the Lobby. Drapery is only allowed at the entrance of the Auditorium when rented.
  - Banners and/or displays are only allowed within the designated North Lobby Usable Area. No displays are permitted outside of District facilities.

## Music and Audio:

- No music or amplified sound is permitted in the North Lobby.



**QUESTIONS/CONCERNS? CONTACT OPERATIONS AT (559) 299-0471 (PRESS 1)**