

**CONFLICT-OF-INTEREST CODE FOR
CLOVIS VETERANS MEMORIAL DISTRICT**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **CLOVIS VETERANS MEMORIAL DISTRICT (Special District)** as described in the California Military and Veterans Code, Division 6, Chapter 1, section 1170.

The Form 700s for designated positions, other than the members of the **Clovis Veterans Memorial District Board of Directors** and **CEO**, shall be filed with the **Clovis Veterans Memorial District**. The **Board of Directors** and **CEO** are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the **Clovis Veterans Memorial District** and, upon receipt of these paper Form 700s with waivers, the **Clovis Veterans Memorial District** shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors. Consultant's Form 700s shall be filed with the **Clovis Veterans Memorial District**

The **Clovis Veterans Memorial District** shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

Approved and/or authorized by the Board of Supervisors of the County of Fresno	
Meeting Date: <u>12.3.24</u>	Agenda Item No. <u>27</u>
By: <u>Kelley Hancock</u>	Date: <u>12.5.24</u>
Deputy Clerk	

APPENDIX A

DESIGNATED POSITIONS

<u>Designated Position</u>	<u>Disclosure Categories</u>
Members of the Board	1, 2, 3, 4
Chief Executive Officer	1, 2, 3, 4
Director of Operations	6
Facilities Manager	6
Consultants/New Positions*	9

*For consultants who serve in a staff capacity with the District, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity for the District or for new positions the following disclosure categories shall be used:

Persons required to disclose in this category shall disclose pursuant to categories A, B, C and D below unless the District's Chief Executive Officer determines in writing that a particular consultant or new position is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in categories A, B, C and D. Such written determination shall include a description of the consultant's or the new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The District's Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

- A. Reportable interests in real property in the jurisdiction.
- B. Reportable income, loans and business positions.
- C. Reportable investments.
- D. Reportable gifts and travel payments, advances and reimbursements.

APPENDIX B

DISCLOSURE CATEGORIES

1. Reportable interests in real property in the jurisdiction.
2. Reportable income, loans and business positions.
3. Reportable investments.
4. Reportable gifts and travel payments, advances and reimbursements.
5. Reportable income, loans and business positions, investments and gifts and travel payments, advances and reimbursements, from sources that provide services, supplies, materials, machinery or equipment of the type utilized by the District.
6. Reportable income, loans and business positions, investments and gifts and travel payments, advances and reimbursements, from sources that provide services, supplies, materials, machinery or equipment of the type utilized by the designated position's division or department.
7. Reportable income, loans and business positions, investments and gifts and travel payments, advances and reimbursements, from sources that filed a claim against the District during the previous two years, or have a claim pending.
8. Reportable income, loans and business positions, investments and gifts and travel payments, advances and reimbursements, from sources of the type to request an entitlement to use District property or facilities, including, but not limited to a license, utility permit or station vendor permit.
9. For consultants who serve in a staff capacity with the District, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity for the District or for new positions the following disclosure categories shall be used:

Persons required to disclose in this category shall disclose pursuant to categories A, B, C and D below unless the District's Chief Executive Officer determines in writing that a particular consultant or new position is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in categories A, B, C and D. Such written determination shall include a description of the consultant's or the new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The District's Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

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