

FACILITY MAP



CLOVIS
VETERANS
MEMORIAL DISTRICT



MAP LEGEND:

- RENTABLE SPACES
- BATHROOMS
- KITCHENS
- STAFF ONLY



**CLOVIS
VETERANS
MEMORIAL DISTRICT**

FACILITY PRICING

MONDAY - FRIDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom Seating</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rate</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$3,200	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,150	\$1,000
Auditorium	-		5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,300	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,300	\$750
Independence A	2178	104	13	76	19	144	40	\$800	\$500
*Independence B	2387	120	15	80	20	162	48	\$800	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$800	\$500
*Freedom	2145	96	12	72	20	150	44	\$550	\$500
*Veterans A	1268	64	8	56	14	90	32	\$500	\$300
Veterans B	1268	64	8	52	13	90	32	\$500	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$425	\$300
Patriots A	722	32	4	32	8	40	20	\$300	\$200
Patriots B	722	32	4	32	8	40	20	\$300	\$200
Room 1	646	32	4	32	8	40	20	\$300	\$200
Room 2	418	16	2	16	4	20	12	\$200	\$100

SATURDAY & SUNDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rates</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$4,250	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,900	\$1,000
Auditorium			5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,700	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,700	\$750
Independence A	2178	104	13	76	19	144	40	\$1,000	\$500
*Independence B	2387	120	15	80	20	162	48	\$1,000	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$1,000	\$500
*Freedom	2145	96	12	72	20	150	44	\$750	\$500
*Veterans A	1268	64	8	56	14	90	32	\$650	\$300
Veterans B	1268	64	8	52	13	90	32	\$650	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$550	\$300
Patriots A	722	32	4	32	8	40	20	\$350	\$200
Patriots B	722	32	4	32	8	40	20	\$350	\$200
Room 1	646	32	4	32	8	40	20	\$350	\$200
Room 2	418	16	2	16	4	20	12	\$250	\$100

*KITCHEN RENTAL: Veterans/Freedom: \$150 Ballroom/Independence: \$200 DEPOSIT FOR KITCHEN ONLY: \$150 for any kitchen

20% Down Payment Due within 72hours of booking

Prices effective
for rentals on or
after July 1, 2023.



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Additional Rental Items

Dance Floor	-Room 1 or Room 2		<i>not permitted</i>
	-Patriots, Veterans A or B	12' x 12'	\$180 _____
	-Freedom, Indep A or B, Vet A/B	16' x 16'	\$320 _____
	-Independence A/B, Liberty	20' x 20'	\$500 _____
	-Ballroom, Liberty Ballroom	24' x 24'	\$720 _____
Stage (4' x 8' section)	\$50 each	_____	
White Board	\$10 each	_____	
Portable Bar	\$150 each	_____	
Easels	\$ 5 each	_____	
Portable Partition	\$ 25 each	_____	
	Uplighting		\$25 _____
	Pipe & Drape	12' x 10'	\$75 _____
		16' x 10'	\$85 _____
	White Fencing	120' x 4'	\$375 _____

Screen/Projector	Drop Down Projector & Screen (Cost per screen & projector)	\$200 _____
	Availability per room: 4- Liberty Ballroom (12,000 laser projector) 2- Ballroom, Independence A/B, Veterans A/B (8,000 laser projector) 1- Independence A or B, Veterans A or B, Freedom (8,000 laser projector)	
	Portable Projector & Drop Down Screen (2,500 lumens)	\$100 _____
	Available in the Patriots A/B, Room 1 or Room 2	

Audio Package	Patriots A or B, Room 1 or Room 2	\$100 _____
<i>Includes:</i>	Patriots A/B, Veterans A or B, Freedom	\$150 _____
Podium Wired Microphone Wireless Microphone Audio System Pandora (Classical Music)	Independence A or B, Vet A/B	\$200 _____
	Indep A/B, Liberty	\$250 _____
	Ballroom	\$300 _____
	Liberty Ballroom	\$350 _____
	Deposit (per room)	\$200 _____
	Mobile 8 (Set up 7 wired mics & 1 wireless mic)	\$150 _____
	Spider Box (Includes 30' or 50' cords & adapter/splitter)	\$50 _____
	Deposit	\$100 _____
	A/V Tech (optional)	\$250 _____

Extra Tables	
Rectangle 8' x 30"	\$10 _____
Rectangle 8' x 18"	\$10 _____
Cocktail (24" or 30")	\$10 _____
Rectangle 4' x 18"	\$10 _____
Outside Cooking Table- 6ft	\$10 _____

Security	
Per Guard (5 hr.)	\$175 _____
	<u>With</u> alcohol: 1 guard per 75 guests
	<u>Without</u> alcohol: 1 guard per 150 guests
	<i>(When guest count is over 300 people)</i>



CLEAN UP REQUIREMENTS

ALL items must be completed prior to sign out with Operations Team.

****Failure to sign-out will constitute the facility deposit to be withheld from the client's refund****

ROOM:

- CLEAN UP SPILLS**
- PLACE TRASH IN TRASH CANS (IF FULL CALL OPERATIONS)**
- REMOVE ALL ITEMS THAT WERE BROUGHT IN.**

KITCHEN- *if applicable:*

WIPE DOWN:

- CARTS**
- COUNTERS**
- SINKS** (Do not pour anything down the drains, such as but not limited to coffee grounds, oil and food.)
- STOVES INSIDE & OUTSIDE**
- REFRIGERATOR INSIDE & OUTSIDE**
- SWEEP/MOP KITCHEN FLOOR** (Broom, mop, bucket & dust pan are provided.)

QUESTIONS/ CONCERNS?

Call Operations Staff @ (559) 299-0471 PRESS 1

CONTACT OPERATIONS FOR CLEANING SUPPLIES



LIABILITY INSURANCE INFORMATION

NEW REQUIREMENTS EFFECTIVE IMMEDIATELY

Clients are required to provide liability insurance naming the Clovis Veterans Memorial District as **additionally insured**. Events in the *interior* of the facility are required to provide coverage in the amount of **1 million dollars** per occurrence and **2 million dollars aggregate**. Events in the *exterior* of the facility, which includes anything on property and outside of the doors, are required to provide coverage in the amount **2 million dollars**, per occurrence, with **4 million dollars aggregate**.

The insurance certificate must be delivered to the District Office no later than THIRTY (30) days prior to the event.

Failure to provide the necessary and required liability insurance coverage will result in cancellation of the building use permit.

IF SELLING ALCOHOL:

You must go to the City of Clovis for the following permits:

- Daily On Sale License

Clovis Veterans Memorial District
808 4th Street Clovis, CA 93612
Fax #: 559.299.2151 or
Reservations@cvmdistrict.ca.gov